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7.8 Function: Flight Operations Officers and Flight Dispatchers

The following are tasks that flight operations officers and flight dispatchers would typically perform and for which training and assessment would therefore be required.

TABLE 7.8.A
Sample Task List for Flight Operations Officers and Flight Dispatchers

Function: Personnel responsible for flight operations and flight dispatchers			Managing cargo pre-loading
0	Understanding the basics of dangerous goods		★
	0.1	Dangerous goods applicability	★
		0.1.1 Understand the definition	★
		0.1.2 Recognise the legal framework (global, national)	★
		0.1.3 Identify the application and scope	★
		0.1.4 Differentiate hazard and risk	★
	0.2	Understanding the general limitations	★
		0.2.1 Develop a sense of forbidden dangerous goods	★
		0.2.2 Recognise potential hidden undeclared dangerous goods	★
		0.2.3 Familiarise with passenger provisions	★
	0.3	Identifying roles and responsibilities	★
		0.3.1 Clarify the individual and collective role of the supply chain stakeholders	★
		0.3.2 Understand the passengers responsibilities	★
		0.3.3 Recognise the impact of State & operator variations	★
	0.4	Understanding the importance of classification & packaging	★
		0.4.1 Identify the general information about classes, divisions	★
		0.4.2 Understand general principles of packing groups	★
		0.4.3 Consider multiple hazards	★
	0.5	Understanding hazard communication	★
		0.5.1 Recognise the basic marking requirements	★
		0.5.2 Recognise the basic labelling requirements	★
		0.5.3 Identify the required documentation	★
	0.6	Familiarising with basic emergency response	★
		0.6.1 Create awareness about general emergency procedures	★
		0.6.2 Understand the employer's emergency response requirements	★
6	Transporting cargo/baggage		
	6.2	Manage dangerous goods pre and during flight	
		6.2.1 Address dangerous goods not permitted in baggage	★★★
		6.2.2 Interpret NOTOC	★★★
		6.2.3 Apply procedures in the event of an emergency	★★★
		6.2.4 Inform flight operations officer/flight dispatcher/air traffic control in the event of an emergency	★★★
		6.2.5 Inform emergency services of the dangerous goods on the NOTOC in the event of an emergency	★★★